

NOTICE AND AGENDAS

FINANCE COMMITTEE

April 29, 2004
1:30 p.m.

Sheraton Suites Ontario Airport
429 N. Vineyard Avenue
Ontario, California

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- I. Call to Order – Darshan Singh, Chair**
 - II. Roll Call**
 - III. Action Item***
Approval of the Financial Audit Contract for Fiscal Years 2003-04, 2004-05, and 2005-06 Invitation for Bid [04-0430-218-BD] – Jan Gephart
 - IV. Information Items**
 - A. Cash Reserves – Marty Ewing
 - B. Non-Competitively Bid (NCB) Purchases and/or Contracts – Marty Ewing
 - C. Travel Budget – Jan Gephart
 - D. Budget Reconciliation – Jan Gephart
 - E. Transportation Costs – Pat Fitzgerald and Jan Gephart
 - F. Human Resources Information – Sharon Hearden
 - V. Other**
 - VI. Adjourn**

* **Recommendation Requested**

INMATE EMPLOYABILITY COMMITTEE

April 29, 2004

(To follow Finance Committee)

I. Call to Order – Larry Frank, Chair

II. Roll Call

III. Action Items*

A. Inmate Day Labor Projects [04-0430-220 thru 226-IDL] – Ray Ow

[220] Construct a Correctional Treatment Center at Ironwood State Prison (\$3,801,000)

[221] Construct a Hemodialysis Clinic (19 Station) at the Substance Abuse Treatment Facility at Corcoran State Prison (\$891,000)

[222] Construct an Armory at the California Institution for Men (\$639,000)

[223] Construction of Administrative Segregation Exercise Yards at the North Kern State Prison, Delano II (\$937,000)

[224] Parole Revocation Capital Improvements at the California Institution for Men (\$1,538,000)

[225] Parole Revocation Capital Improvements at the Deuel Vocational Institution (\$1,212,500)

[226] Parole Revocation Capital Improvements at the California State Prison, San Quentin (\$1,309,600)

B. Inmate Compensation [04-0430-214-BD] – Mike Colwell

- Holiday Pay
- Work – Related Injury Pay

IV. Information Items

Inmate Employability Program – Mike Colwell

- Update
- Placement of Parolees
- Labor Market Analysis
- Diesel Mechanic Certification

V. Other

VI. Adjourn

* Recommendation Requested

DEVELOPMENT AND OPERATIONS COMMITTEE

April 29, 2004

(To follow the Inmate Employability Committee)

- I. Call to Order** – Ray Trujillo, Chair
 - II. Roll Call**
 - III. Information Items**
 - A. Inmate Assignments/Lost Hours – Pat Fitzgerald
 - B. Status Report Merchandise Display Centers – Rita Mollica and Carole Jacoby
 - C. Trade Show Calendar – Rita Mollica and Carole Jacoby
 - D. Electronic Catalog Survey – Rita Mollica and Leisa Rackelmann
 - IV. Other**
 - V. Adjourn**
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LEGISLATIVE COMMITTEE

April 29, 2004

(To follow the Development and Operations Committee)

- I. Call to Order** – Curtis Kelly, Chair
 - II. Roll Call**
 - III. Information Item**
 - A. Legislative Update – Frank Losco
 - B. Agencies Exempt from Prison Industry Authority Purchasing – Frank Losco
 - IV. Other**
 - V. Adjourn**
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NOTICE AND AGENDA

A M E N D E D

PRISON INDUSTRY BOARD

April 30, 2004
8:00 a.m.

Sheraton Suites Ontario Airport
429 N. Vineyard Avenue
Ontario, California

Via Teleconference
404 Nebraska Street
Vallejo, CA 94590

I. Call to Order – J. S. Woodford, Chair

II. Roll Call

III. Recess for Closed Session

- Pursuant to Government Code Section 11126(a) (1), the Board will meet in closed session to discuss a personnel matter.
- Pursuant to Government Code Section 11126(e) (1), the Board will meet in closed session to discuss the following pending litigation: Amader et al. v. Prison Industry Authority et al., Anderson v. Alameida et al., Anderson v. State of California et al., Andreatta et al. v. Prison Industry Authority et al., Armstrong v. Prison Industry Authority et al., International Union of Operating Engineers v. State of California et al., Leon v. State Personnel Board, Palmer v. State of California et al., Pappas v. California Department of Corrections et al., Swarm v. State of California et al., Talk v. State of California Department of Corrections – Corcoran et al., Van Nort v. J. Plunkett and D. Probst., et al., Wade v. California Department of Corrections et al., and ***Bontemps v. Knowles et al.***

IV. Reconvene

V. Public Comment – This portion of the meeting is reserved for comment on items not on the agenda. Under the Bagley-Keene Act, the Board cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff.

VI. Director's Comments

Presented by: J. S. Woodford, Director, California Department of Corrections

VII. Board Comments

VIII. Action Items*

- A. Approval of January 16, 2004 Minutes [04-0430-217-MN]
- B. Finance Committee – Darshan Singh, Chair
Approval of the Financial Audit Contract for Fiscal Years 2003-04, 2004-05, and 2005-06 Invitation for Bid [04-0430-218-BD]
- C. Inmate Employability Committee – Larry Frank, Chair
 1. Inmate Day Labor Projects [04-0430-220 thru 226-IDL]

[220] Construct a Correctional Treatment Center at Ironwood State
Prison (\$3,801,000)

- [221] Construct a Hemodialysis Clinic (19 Station) at the Substance Abuse Treatment Facility at Corcoran State Prison (\$891,000)
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- [225] Parole Revocation Capital Improvements at the Deuel Vocational Institution (\$1,212,500)
- [226] Parole Revocation Capital Improvements at the California State Prison, San Quentin (\$1,309,600)

D. Inmate Compensation [04-0430-214-BD]

- Holiday Pay
- Work – Related Injury Pay

IX. Information Items

A. Board Committee Reports

1. Finance Committee – Darshan Singh, Chair
2. Inmate Employability Committee – Larry Frank, Chair
3. Development and Operations Committee – Ray Trujillo, Chair
4. Legislative Committee – Curtis Kelly, Chair
5. Prison Industry Authority General Manager Report – Marty Ewing (A)
 - California Performance Review (CPR) Update
 - Joint Legislative Audit Committee (JLAC)

X. Future Meetings

- June 24 – 25, 2004 – San Quentin State Prison – San Francisco
- October 2004 – Merchandise Display Center – Sacramento
- January 2005 – Location to be determined.

XI. Adjournment

*** Action Required**

For additional information prior to the meeting, please contact Ms. Jamie Halford at 560 East Natoma Street, Folsom, CA 95630 or (916) 358-2677.

**** For disability related accommodations, please contact Ms. Jamie Halford at (916) 358-2677 at least five days prior to the meetings.**

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AGENDAS APPROVED BY: J. S. WOODFORD, Chair